

Nottingham City Council

Trusts and Charities Committee

Minutes of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 18 December 2023 from 2.00 pm - 2.50 pm

Membership

Present

Councillor Kirsty L Jones (Chair)
Councillor Faith Gakanje-Ajala
Councillor Anwar Khan
Councillor Zafran Nawaz Khan
Councillor Salma Mumtaz
Councillor Sana Nasir
Councillor Andrew Rule

Absent

Councillor Farzanna Mahmood
Councillor Sarita-Marie Rehman-Wall

Colleagues, partners and others in attendance:

Eddie Curry - Head of Green Spaces and Natural Environment
Bevis Mackie - Corporate Portfolio and Investment Manager
Tom Straw - Senior Accountant (Capital Programmes)
Catherine Ziane-Pryor - Governance Officer

18 Apologies for Absence

Councillor Farzanna Mahmood
Councillor Sarita-Marie Rehman-Wall

19 Declarations of Interests

None.

20 Minutes

The minutes of the meeting held on 23 October 2023 were confirmed as a true record and signed by the Chair.

21 Implications of the Section 114 Notice on Trusts and Charities

Tom Straw, Senior Accountant (Capital Programmes), provided a verbal update regarding the City Council's issuing of the Section 114 Notice and resulting restrictions will impact on the activity of the Trusts and Charities relating to this committee.

The issue has been discussed at length with Legal and Finance colleagues and it has been determined that the restrictions resulting from the issuing of the 114 Notice will not affect any of the Trusts or Charities under the supervision of the Committee. However, if Commissioners are appointed in the future, it will be at their discretion if they wish to take an oversight of activity.

22 Harvey Hadden and Highfields Draft Financial Outturn 2022/23

Tom Straw, Senior Accountant (Capital Programmes), presented the report detailing the 2022/23 Draft Outturn for Harvey Hadden and Highfield Trust, including any variances from the previous financial year, which is an integral part of the Council's regular monitoring, forecasting and reporting system. The report enables the Committee to be aware of the financial position of the Trusts and allows any appropriate decisions or actions to be taken in the role as Trustee, and highlighted the following:

(a) Highfields Park Trust draft outturn for 2022/23 and comparisons to 2021/22 are:

	2022/23 £	2021/22 £
Income		
Charitable Activities		
Fees & Charges	(15,400)	(10,400)
Rents	(101,553)	(120,277)
Total Income	(116,953)	(130,677)
Expenditure		
Premises	55,426	43,118
Supplies & Services	41	384
Support Services	151,280	194,559
Third Party Payments	11,930	10,089
Total Expenditure	218,677	248,150
Net Deficit before Grant	101,724	117,473
Council Grant	(101,724)	(117,473)
Receipt from Property activity	(2,095,001)	0
NET (Income) / Expenditure	(2,095,001)	0

(b) The significant movements since 2021/22 include the following:

- Support Services – Decrease (£43,279), is due to a reduction in charge from the City Council for operation of the site.
- Receipt from Property Activity – Increase (£2,095,001), is to the Trust receiving a premium in relation to in year property activity, which is being held by the Trust within its Dowry to be reinvested within its charitable objectives.

(c) Harvey Hadden Trust draft outturn for 2022/23 and comparisons to 2021/22 are:

	2022/23 £	2021/22 £
Income		
Customer & Client Receipts	(39,517)	(42,696)
Total Income	(39,517)	(42,696)
Expenditure		
Premises	35,061	22,718
Supplies & Services	3,267	2,648
Support Services	95,283	69,917
Third Party Payments	1,500	22,117

Total Expenditure	135,111	117,400
Net Deficit before Grant	95,594	74,704
Council Grant	(95,594)	(74,704)
NET (Income) / Expenditure	0	0

- (d) The significant movements since 2021/22 include the following:
- Premises – Increase £12,343, is due to an increase in utility costs for example the electricity charge increasing by £9,558.
 - Support Services – Increase £25,366, is due to increased charged from the City Council for operation of the site.
 - Third Party Costs – Decrease (£20,617) due to one-off training costs incurred during 2021/22.
 - Grant Received from Nottingham City Council – Increase (£20,890), is to fund the increase of the Trusts in year deficit.

Resolved to

- (1) Note the outturn (pending independent review) for Harvey Hadden and Highfield Trusts 2022/23.**
- (2) Delegate authority to the Chair of the Trusts and Charities Committee to sign the accounts following completion of the Independent Examiners Review.**

23 Bridge Estate Property Update Report

Bevis Mackie, Corporate Portfolio and Investment Manager, presented the report, setting out the key property events that have taken place or are proposed for the Bridge Estate portfolio since the date of the last meeting.

Resolved to

- (1) Note the updates in the report and Appendix 1a relating to the individual Bridge Estate properties.**
- (2) Approve the recommended actions as set out in the Exempt Appendix 1b to the report.**
- (3) Request that suggested dates for the annual tour of the portfolio be circulated.**

24 Exclusion of the Public

The Committee agreed to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.

25 Exempt Minutes

The exempt minutes of the meeting held on 18 December 2023 were confirmed as a true record and signed by the Chair.

26 Bridge Estate Property Update - Exempt Appendix

Bevis Mackie, Corporate Portfolio and Investment Manager, presented the exempt appendix to the report which informs the Committee of the position of the Bridge Estate Portfolio since the last meeting.

Resolved to approve the recommendations set out in the exempt appendix, and added to at the meeting.